

Nonsuch Business Enterprises Limited

C/o Nonsuch High School for Girls, Ewell Road, Cheam, Surrey, SM3 8AB T 020-8393-0937 F 020-8393-1128

Booking form for hire of the SPORTS HALL

1 THE HIRER/ORGANISATION

Club or Organisation:

Hirer's Name:

Billing Address:

Postcode:

Telephone:

Day:

Evening:

Mobile:

Email:

@

2 THE ACTIVITY

Activity for which the Sports Hall is to be used:

Approximate number of participants each session:

Number of car parking spaces required:

3 SESSIONS TO BE BOOKED

Important

In accordance with current regulations, single sessions or a booking for a series of less than 10 sessions will be liable to VAT at the current standard rate. Bookings for a series of 10 or more sessions are VAT exempt.

List below the preferred date(s) and time(s) to be hired. Please use the 24 hour clock (e.g. 19.30 for 7.30 p.m). An example is shown below.

Times of Hire		Date	Start Time In Sports Hall	Finish Time In Sports Hall	Duration (Hours)
Term-time		13/4/06	19.00	20.30	1½ hrs
Mon-Fri	18.00 - 22.00	1			
Sat-Sun	09.00 - 22.00	2			
School Holidays		3			
Mon-Fri	09.00 - 22.00	4			
Sat-Sun	09.00 - 22.00	5			
Hire charge:	£45 per hour (ex VAT)	6			
(includes use of changing rooms, badminton and volleyball nets)		7			
		8			
		9			
		10			

Continue on another Booking Form for bookings of more than 10 sessions.

4 DEPOSIT

A deposit of 25% of the total hire fee should be submitted with this booking form. An invoice for the balance will be issued when the hire times and dates have been confirmed.

5 DECLARATION

I hereby acknowledge that I have read and agree to abide by the Terms and Conditions shown overleaf.

Signed:

Date: